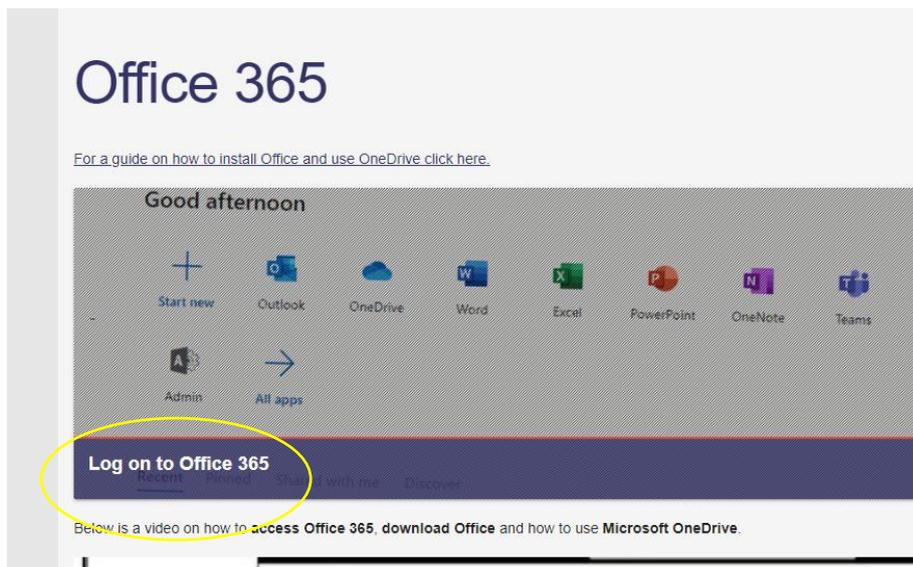


Step by step Guide to Access lessons via Teams

Go to the Home page of the Academy's Website and click on the Office 365 Link

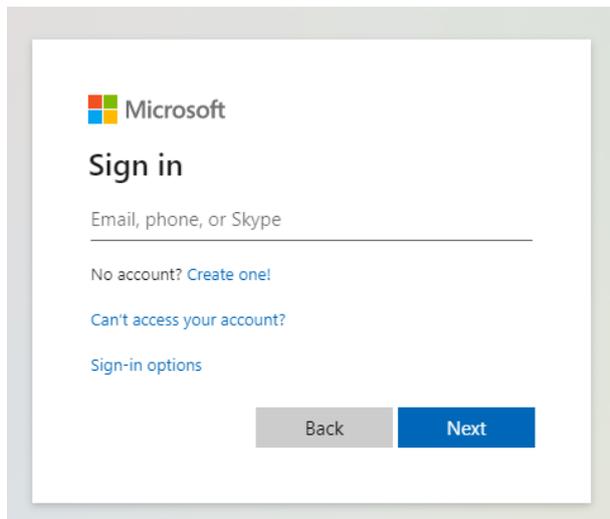
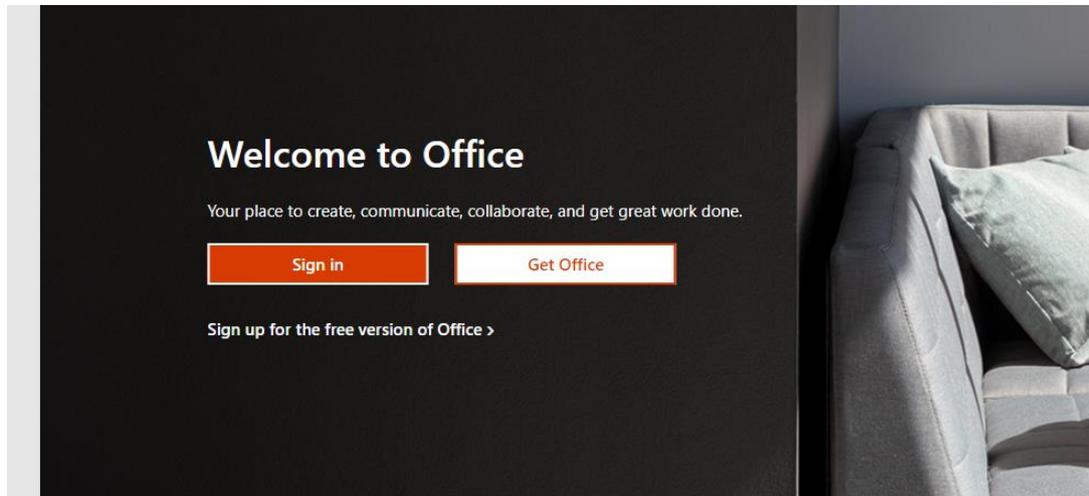


Then Click on the Teams icon



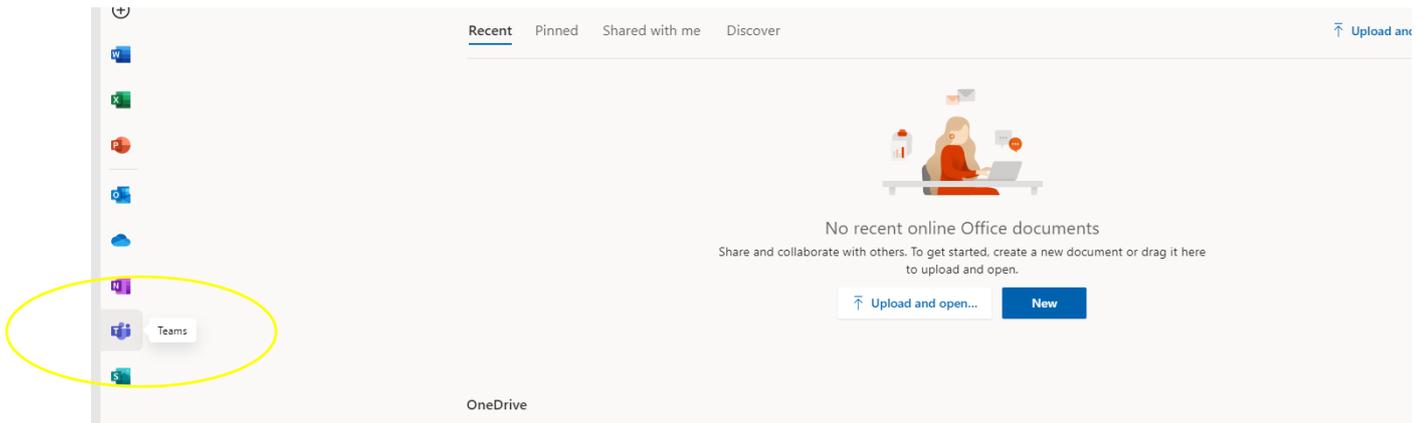
Step by step Guide to Access lessons via Teams

Log into Teams using your Academy email e.g 20astudent@ sandwellacademy.com and your password

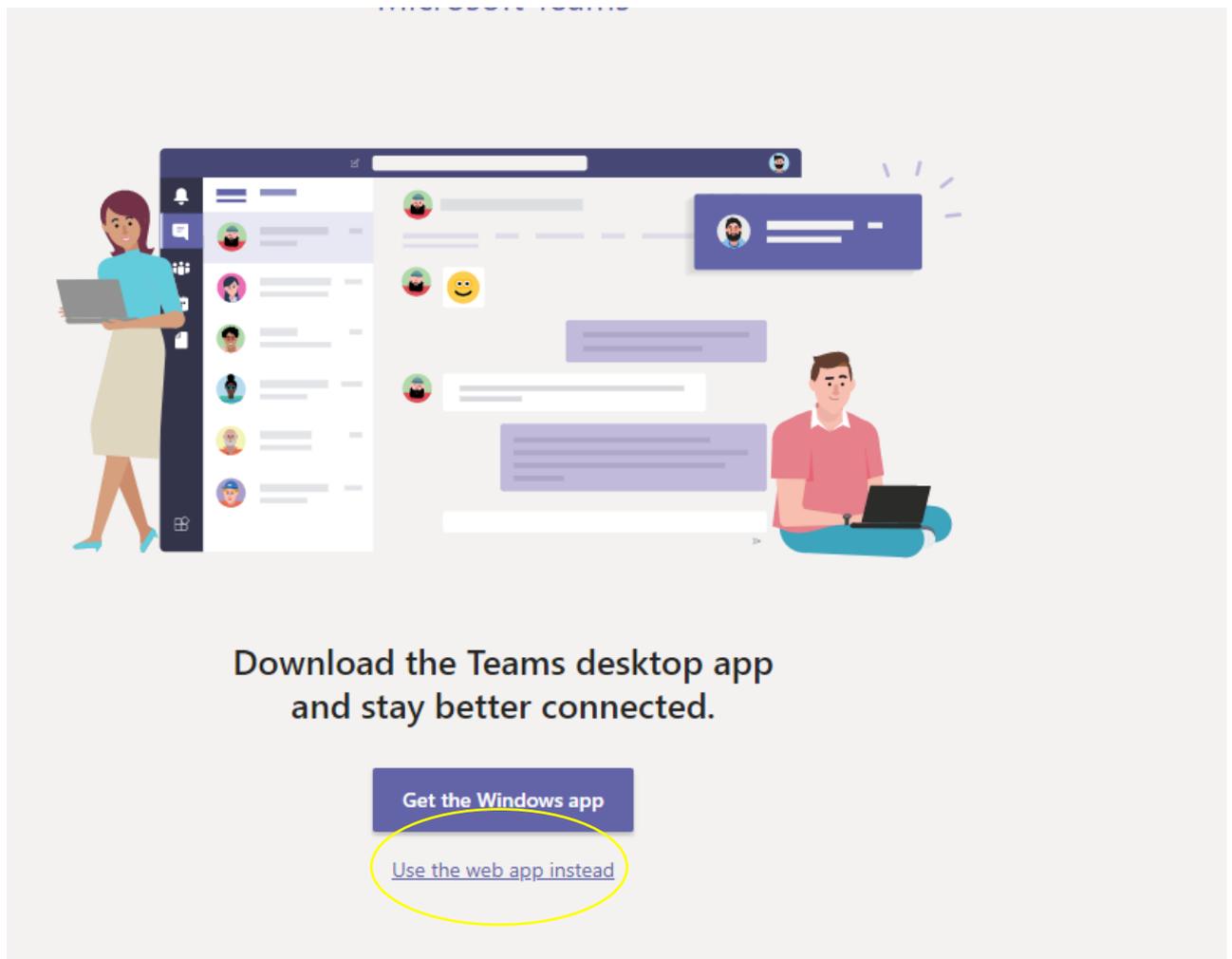


Step by step Guide to Access lessons via Teams

Then click on the Teams icon

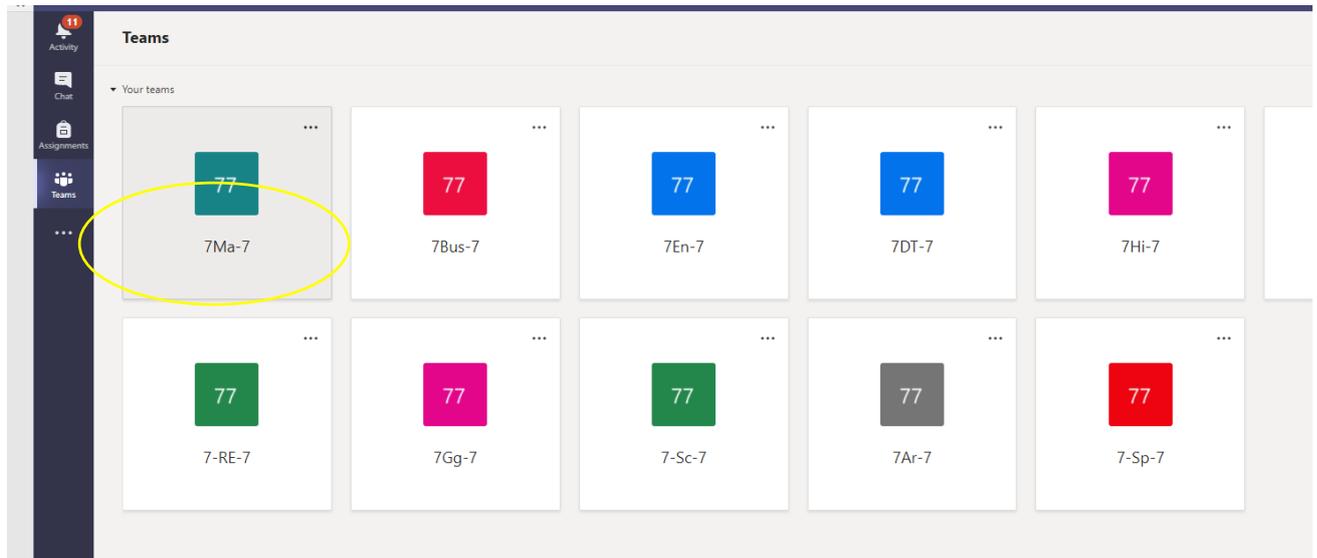


Click Teams via the Webb App

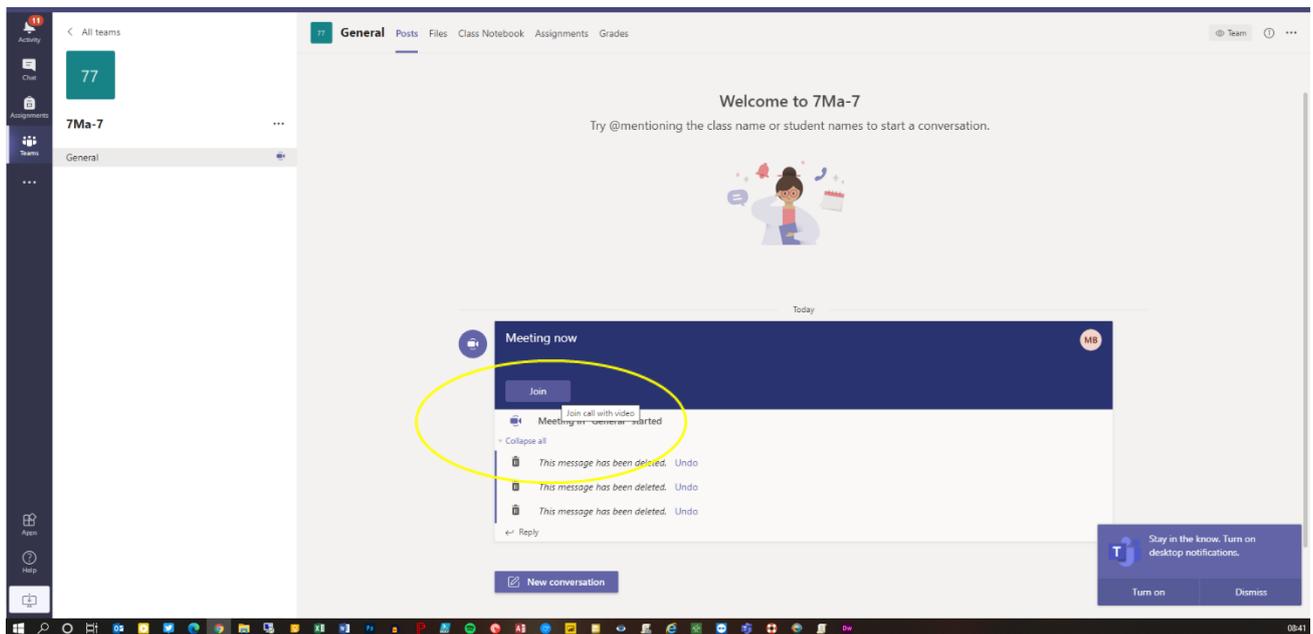


Step by step Guide to Access lessons via Teams

Then select you lesson e.g 7Ma-7



The lesson will be running , join it by clicking the Join link



Well done you are now using Teams